

*La Salle High School
2010*

Arts & Crafts Show

*Sunday, November 21, 2010
10:00 a.m. – 4:00 p.m.*

Sponsored By:

The La Salle Parents Association

For more information contact us at: www.CincinnatiLaSalle.net

All proceeds benefit La Salle students

La Salle High School
2010 Arts and Crafts Show
3091 North Bend Road

Sunday, November 21st from 10:00 a.m. until 4:00 p.m.

Booth Size and Location: Booths will be 10'x10' (cafeteria and gym), and 15' x 5', 15'x 4'8" or 15'x4'5" (hallways). Please indicate your preferred area(s) on the enclosed application form. Some both location and sizes were modified for the 2009 show to adhere to Ohio Fire Code regulations. **Note: the change to the cafeteria layout will revert to the 2008 booth locations. Space requests cannot be guaranteed; however, efforts will be made to accommodate them.**

Cost: \$45.00 per booth space for Hallway locations and \$50.00 per booth space for Gym and Cafeteria locations. Availability of multiple booths will be limited and not guaranteed. **All applications and booth fees must be received no later than March 19, 2010.** Checks will not be deposited until the Arts and Crafts Committee has determined which crafters will participate in the show. Any crafters who will not be participating in the show will have their checks returned promptly at the conclusion of the decision-making process. **Please send 2 checks for a double booth so that we can return one check if a double booth is not approved.**

Refunds: No refunds will be issued after your participation has been confirmed. If you are not able to use your space, you must notify Stephanie Busler, Chairperson, to ensure your participation in future craft shows at La Salle High School. **You may not sublease your space.** This is imperative to maintain the integrity of our show.

La Salle Parents' Association Raffle: The La Salle Parents' Association (LPA) will once again hold a raffle of various craft items. We will showcase the work of crafters if they're interested in participating in the raffle. Our hope is that added exposure (and hopefully added sales) will be brought to crafters who participate. In exchange for a donated craft, the LPA will display your item at our raffle table located in the gym with a sign indicating your name, booth number, and location so that shoppers can readily find your booth. We're asking that any crafters who are interested in participating donate an item with at least a \$25 retail value. Please indicate your interest in this raffle on your application.

Set-Up Times: Set-up will begin no earlier than 7:00 a.m. on the day of the show.

Participation Rules

- 1) We will be accepting approximately 100 juried artists/crafters.
- 2) **If you were an exhibitor in the 2009 show, you will be required to send at least one clear photograph of your work with your application. If you did not participate in 2009, you must submit at least three clear photographs of the merchandise to be offered as well as one clear photograph of your display. All photographs must be labeled with your name and craft. No digital photographs will be accepted.**
- 3) Tables and chairs are not included with the cost of the booth. However, we will provide a table and two chairs at an additional cost of \$10.00. If you need electricity we will make every effort to place you in or near a booth with access. An additional cost of \$10.00 will be charged for electricity. No daisy chains of extension cords are permitted based on Ohio Fire Code regulations.
- 4) Participants are responsible for the set-up, take-down and clean-up of their area. Please do not take-down or leave before the conclusion of the show at 4:00 p.m. If there is an emergency which prevents you from staying until the conclusion of the show, please contact a representative at the Raffle Table, located in the gym, before dismantling. Each exhibitor will be responsible to clean the booth space to its original condition at the conclusion of the show.
- 5) All items must be original art or craft items handmade by you. We will not consider any commercial, retail, health / cosmetic, or flea market type items. If these items are brought in, you will be asked to leave, and no refund will be given. We are asking crafters to limit their items to two mediums per booth. No product may be sold in your booth which was not declared on your application and approved by the Committee. All booths will be reviewed during the show. Crafters who do not conform to these criteria will not be invited back. The Arts and Crafts Committee has the right to refuse an entry and refund the fee.
- 6) Please be considerate of other crafters in your area and stay within your allotted area. In order to meet Fire Department codes, we must provide adequate room in the aisles for shoppers.
- 7) Booth numbers must be displayed at all times.
- 8) **There is no smoking anywhere on the property of La Salle High School.** Additionally, there will be no burning of candles, incense or any similar substance during the show.
- 9) **La Salle High School, as well as the Arts and Crafts Committee, will not be responsible for anything damaged or missing during the show.** It is the responsibility of the crafters that their booths are manned at all times.
- 10) **Previous participation does not guarantee future selection.**

All applications must be received by March 19, 2010, in order to be considered for the 2010 show. The application, along with the booth fee made payable to La Salle High School LPA, at least one photograph (2009 participants) or three photographs (non-2009 participants), and a self-addressed, stamped 4 x 9½" envelope, should be mailed to Stephanie at the following addresses:

La Salle High School
3091 North Bend Road
Cincinnati, OH 45239
Attn: LPA - Stephanie

***** Applications received without photographs will not be accepted. *****

**2010 La Salle High School
Arts and Crafts Show Application
SUBMISSION DEADLINE IS MARCH 19, 2010**

Please Type or Print the Information Clearly

Name _____ Home Phone () _____
Street _____ Cell Phone () _____
City _____ State _____ Zip _____
E-Mail Address _____

Number of Spaces Requested: _____ 1 Table and 2 Chairs at \$10.00 _____
Electricity at \$10.00 _____

Location Desired (Please list choices in order of preference – 1, 2, 3). If you are a returner Crafter please specify the booth location number.

_____ Gym - \$50.00 _____ Cafeteria - \$50.00 _____ Same as last year booth location _____
_____ First Floor Hallway - \$45.00 (across from Cafeteria)
_____ Second Floor Hallway - \$45.00 (across from Gym) _____ Third Floor Hallway - \$45.00

Craft Description – Items must be handmade by you. **Please attach at least one picture (2009 participants) or at least four pictures (non-2009 participants) to the application. Photos must be close-up and clearly show your work as well as your booth display.**

Medium #1 _____
Medium #2 _____

Special Needs – Please be as specific as possible.

Raffle Table

Do you wish to have your craft considered for featuring at the LPA raffle? Yes _____ No _____
Description of LPA raffle item: _____ Retail Value \$ _____

I understand that La Salle High School, the LPA, the Arts and Crafts Committee, and any person acting on their behalf will not be held responsible for any item lost or damaged, or any personal injury of any kind. I also understand that all tax and legal responsibilities connected to the sale of the art and craft items is the sole responsibility of the seller. My signature implies that I have read and agreed to all the rules and regulations listed herein.

Signature _____

Date _____

Do Not Write In This Space

Application # _____ Date Received _____ Amount Received _____ Check # _____

Preferred Location _____ Booth # _____